

# Information Security Committee Charter

---

## Overview:

This charter establishes the purpose, membership, and responsibilities of the Committee.

## Purpose:

The purpose of the Committee is to oversee the organization's Information Security Program.

## Membership:

The Committee will consist of members representing multiple teams within the organization which includes, but is not limited to, operations, administration, human resources, information technology. Members can be added or changed at the discretion of the Committee.

## Responsibilities:

The Committee will meet regularly or as deemed necessary, throughout the calendar year. The Committee is responsible for the oversight of the organization's compliance program. Oversight responsibilities include but are not limited to:

1. Review and approve related policies and procedures
2. Monitor and assess the effectiveness of the programs and recommend improvements
3. The Committee can recommend investigations into non-compliance or be tasked to investigate matters concerning non-compliance.
4. Review and assess the Committee's performance at least annually.

5. Review and assess the charter.
6. Report issues to the Executive Management and the Board of Directors.